NOTIFICATION NO.2 /2017, Dt.31-03-2017

SELECTION OF TECHNICAL EXPERTS FROM THE PERSONS PRESENTLY WORKING AS DISTRICT MISSION COORDINATORS, ASSISTANT DISTRICT MISSION COORDINATORS AND TOWN MISSION COORDINATORS WITH THE MISSION FOR ELIMINATION OF POVERTY IN URBAN AREAS IN ANDHRA PRADESH (APMEPMA) – PHASE - I

1. Applications are invited through email and also in physical form (Hard Copy) for selection of different categories of Technical Experts for positioning in different districts under the Mission for Elimination of Poverty in Urban Areas, Guntur, Andhra Pradesh. The proforma Application is available in Andhra Pradesh Human Resource Development Institute Website (www.aphrdi.ap.gov.in) from 31-03-2017 to 14-04-2017.

2. All eligible candidates shall submit the filled in Applications in the proforma given in the Website of APHRDI, Bapatla, to the E. mail: te1recruitmepma@gmail.com created for receiving the applications. The last date for submitting the Applications is 14-04-2017 (Up to 5.00 P.M.). Further, they should also send a hard copy of the filled in application with all the enclosures mentioned in the proforma application and in this notification to the Director General, APHRDI Institute, Campus of Extension Training Center, Bapatla, Guntur District, Andhra Pradesh; PIN – 522101, by speed post so as to reach on or before 17-04-2017.

1. Date of Uploading Notification & Proforma Application 31-03-2017
2. Last Date for submission of Application through email: 14-04-2017
3. Last Date for receipt of the Hard Copy of Application 17-04-2017
4. Date of written test for categories 1 & 2: 30-04-2017 Forenoon & After noon
5. Date of written test for categories 3&4: 01-05-2017 Forenoon & After noon
3. Total Number of Technical Experts to be filled: **155**

4. Categories & Number of Technical Experts category wise: **4 categories**
   
i. Manager – Social Development & Infrastructure - 71
   
ii. Manager – Skills & Livelihoods - 71
   
iii. Manager – Financial Inclusion & Micro Enterprises - 09
   
iv. Manager – Management Information System & Monitoring & Evaluation - 04

5. **EDUCATIONAL QUALIFICATIONS, EXPERIENCE AND COMPETENCIES**

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Category of Technical Experts</th>
<th>Educational Qualifications, Experience and Competencies</th>
<th>Relevant Disciplines in Masters</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Manager – Skills &amp; Livelihoods</td>
<td>Two year full time Post Graduate diploma in Management / MBA or Masters in any other relevant discipline with 3 years of experience or Graduate from government recognized institute with 6 years of experience in implementation of skill</td>
<td>M.A. (Social Work) M.A. (Sociology) M.S.W. (Master of Social Work) M.Sc. (Home Science)</td>
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</tbody>
</table>
| 3 | Manager – Financial Inclusion & Micro Enterprises | Two year full time Post Graduate diploma in Management / MBA or Masters in any other relevant discipline with 3 years of experience or Graduate from government recognized institute with 6 years of experience in dealing with credit linkages, social security and / or micro enterprises promotion in poverty reduction programmes/ financial institutions.

The persons should be Proficient with MS office: strong analytical skills: Experience of working with government institutions | M.A. (Rural Development)
Master of Human Resource Management ( AU)
Master of Human Resource &Organizational Development (Delhi Uni.) |
|---|---|---|---|
| 4 | Manager – Management Information System & Monitoring & Evaluation | Two year full time Post Graduate diploma / Masters in Computer Science, M.Sc. (Computer Science), B.Tech (Computer Science) or MCA from government recognized institute/university with at least 3 years of experience in designing and implementation of MIS and ME for large development projects, preferable poverty reduction project.

The persons should be Proficient with MS office: strong analytical skills: Experience of working with government institutions

Competencies such as very good documentation skills and preparation of reports: Proficient with Project Management software: Database Management systems: website development and management | M.Com.
M.A. (Economics)
Any P.G. Having experience in the relevant field |
6. **AGE**: No age limit in the case of selection of Technical Experts. Retired persons are not eligible to apply.

7. **WRITTEN TEST:**
   
a. Candidates will be selected through selection process of written test for 100 marks.

b. Minimum qualifying marks in the Written Test for SC and ST candidates is 40% and for others ie. OC and BC candidates it is 45%. Mere securing of minimum qualifying marks does not confer any right to the candidate for being considered for the selection.

c. The Dates of written test for different Categories are as follows

1. Category – 1: Manager – Social Development & Infrastructure  
   Forenoon of 30-04-2017

2. Category – 2: Manager – Skills & Livelihoods  
   Afternoon of 30-04-2017

3. Category – 3: Manager – Financial Inclusion & Micro Enterprises  
   Forenoon of 01-05-2017

   Afternoon of 01-05-2017

8. **SYLLABUS FOR WRITTEN TEST:**

   Broad areas of Testing category wise and pattern of the written test are given in the Annexure -1 of this notification

9. **RULE OF RESERVATION:**

   Rule of Reservation as amended from time to time will be followed considering state as unit.

   **Caste & Community**: Community Certificate issued by the competent authority in terms of G.O. Ms No. 58, SW (J) Dept., dt: 12/5/97 should be submitted along with application.

10. **VENUE FOR WRITTEN TEST:**

    The venue for written test will be APHRD Institute, Bapatla or any other local institute in Bapatla suitable for conduct of examination. The venue will be mentioned in the Hall Tickets.

11. **HALL TICKETS**:

    The Hall tickets will be dispatched to the candidates sufficiently in advance. **If possible**, steps will be taken to keep the Hall tickets in the website of the APHRDI. This information will be made available in the APHRDI Website.
12. Ineligible candidates shall not apply at all.

13. During the verification of qualifications and experience if any candidate is found ineligible such candidates will not be considered for written test.

14. The Degrees awarded by the universities not having UGC recognition will not be considered.

15. Mere appearance in the written test will not confer any right on the candidate for selection. Further, even at later date, if a particular candidate is found to have acquired degrees from such unrecognized Universities his/her candidature will be cancelled. Those with degrees which are found to be fake will also be disqualified.

16. The Candidates who resort to malpractice will be barred from selection. Names of such candidates will be intimated to MEPMA for further course of action as they are presently working under MEPMA.

17. If any candidate is or has been found to be impersonating or resorting to any other irregular or improper means such candidate will be debarred and prosecuted. In addition his name will be intimated to the MEPMA for discharging him from the present duties in MEPMA.

18. Merit cum Roster list will be prepared taking State as unit.

19. All candidates provisionally selected will be called for producing original certificates pertaining to qualifications, Experience, Caste certificate etc., for verification. If any candidate fails to produce the certificates and/or the particulars furnished in the Application do not tally with the Original documents produced by the candidate, his/her candidature will be cancelled and his/her name will be removed from the provisional list.

20. APHRDI reserves to itself the right to determine the relevance of any experience certificate to the work requirements.

21. All the selected candidates shall execute contractual agreement as stipulated by the MEPMA. All the candidates who execute contractual agreement will be given an initial Contract for a period of one year with probation for a period of 6 months from the date of joining.

22. The MD., MEPMA will conduct counseling to the candidates selected for different categories of Technical Experts in the merit order and position them in the districts other than their native districts.

23. The selected candidates positioned in the districts under MEPMA will be paid a consolidated amount of Rs 30,000/- per month.

24. The APHRDI will not be responsible for any delay in delivery of application to the APHRDI and for any delay in delivery of the Hall tickets to the candidates by the Postal Authorities. In the case of
nonreceipt of the Hall tickets, the individual candidate may contact the phone numbers given in para 25 of this notification.

25. For any clarification the candidates may contact the cell phone number allotted to the district from which he/she applied, on any day between 10.00 a.m. to 5.00 p.m. The details of phone numbers are given below.

1. Ananthapur, Chittoor, Kadapa, Kurnool: --- 9515082282
2. Srikakulam, Vizianagaram, Visakhapatnam, East Godavari, West Godavari: --- 9515191210

26. All decisions of the APHRDI relating to acceptance of applications, conduct of examinations and the processes followed are nonnegotiable and binding. However, any alterations, additions and deletions of these conditions will be duly notified.

ANNEXURE -1

BROAD AREAS OF TESTING CATEGORY WISE

1. CATEGORY- 1: Manager – Social Development & Infra Structure

AREAS: Social Development Works- Poverty Reduction Programmes – Institute Building of Self Help Groups and their Federations – Strategies for Institutional Building of Community Based Organizations-
Health and Nutrition interventions in ULBs
Support to Vulnerable groups – Different schemes and programmes under implementation in Andhra Pradesh Mission for Elimination of Poverty in Urban Areas

2. CATEGORY -2: Manager- Skills and Livelihoods

AREAS: Skill Development and Employment to youth.
Skill Trainings and placement programmes.
Income generating activities
Support to Urban Street Vendors
Urban Self Employment Programmes.
3. CATEGORY - 3: Manager – Financial Inclusion & Micro Enterprises

AREAS: Credit Linkages - Social Security – Microenterprises - promotion in poverty Reduction Programmes - financial Institution

4. CATEGORY – 4 : Manager – Management Information System & Monitoring and Evaluation


PATTERN OF QUESTION PAPER

1. General English: Proficiency and Communication skills in English
2. Professional Knowledge: Conceptual and functional knowledge relevant to the experience prescribed for a particular category of Technical Experts the candidate applied for ;( Please See Broad Areas of Testing given for each category for details)
3. General Knowledge- Current affairs – Contemporary issues state and national level-Government Programmes

4. Separate question paper for each category of Technical Experts.