



Andhra Pradesh Human Resource Development Institute
(Govt. of Andhra Pradesh)

Three Day Residential Training Programme on
“Team building & Problem solving”
(in association with DoPT, GoI)

Venue: AP HRDI, Bapatla, Guntur Dist.

29 – 31 October, 2019

Programme Schedule

Prog. Code: APhrDI/DoPT/24/19

Thursday :: 29.10.2019		
Time (Hrs)	Speaker	Topic
09:30 - 09:45	Sri D Chakrapani, IAS (Retd.) Director General & Ex-officio Secretary to GAD, AP HRDI	Welcome Address Programme Over view
09:45 - 11:15	Sri Raajh Shekhar Corporate Trainer Hyderabad	Introduction to Teams - Understanding Team dynamics - Team's influence on Organization (includes Case Studies)
Coffee/Tea : 11:15 – 11:30		
11:30 – 13:00	Sri Raajh Shekhar Corporate Trainer Hyderabad	Techniques to build better teams - Role of a Team Leader - Communication skills in a Team (includes activities)
Lunch: 13:00 – 14:00		
14:00 – 15:30	Sri V. Sree Kiran Babu Corporate Trainer Visakhapatnam	Setting Goals for the Teams - Motivating the Team - Performance appraisal (includes activities)
Coffee/Tea: 15:30 – 16:00		
16:00 – 17:30	Sri V. Sree Kiran Babu Corporate Trainer Visakhapatnam	- Interpersonal Skills for Teams - Handling the Team challenges (includes Case Studies)
Friday :: 30.10.2019		
Time (Hrs)	Speaker	Topic
09.30 – 11.00	Sri Raajh Shekhar Corporate Trainer Hyderabad	Problem Solving : - Understanding “What is a Problem” - Types of Problems in Organizations - Understanding Size of Problem - 80:20 of Problem Solving - Problem Solving Methods

Coffee/Tea : 11:00 - 11:30		
11:30 - 13:00	Sri V. Sree Kiran Babu Corporate Trainer Visakhapatnam	Activities : - Helium Stick - Save your Dream - Save your Stance - Reach your Goal as a Team
Lunch: 13:00 - 14:00		
14:00 - 15:30	Sri Raajh Shekhar Corporate Trainer Hyderabad	Debriefing of all the activities
Coffee/Tea : 15:30 - 16:00		
16:00 - 17:30	Prof. V Viswanadham Retd. Professor, Osmania University, Hyderabad	Leadership qualities
Saturday :: 31.10.2019		
Time (Hrs)	Speaker	Topic
09:30 - 11:00	Prof. V Viswanadham Retd. Professor, Osmania University, Hyderabad	Team building
Coffee/Tea : 11:00 - 11:30		
11:30 - 13:00	Sri V. Sree Kiran Babu Corporate Trainer Visakhapatnam	- Leadership Skills for managing teams - Leadership activity
Lunch: 13:00 - 14:00		
14:00 - 15:30	Sri Raajh Shekhar Corporate Trainer Hyderabad	Activities : - Psychometric test
Coffee/Tea : 15:30 - 15:45		
15:45 - 17:15	Sri V. Sree Kiran Babu Corporate Trainer Visakhapatnam	Group wise Presentation by the Participants on the pre-assigned topics Review of the Presentations made by the Participants & Feedback
17:15 - 17:30	Feedback & Valedictory	