FINANCE DEPARTMENT
GOVERNMENT OF ANDHRAPRADESH

Comprehensive Financial Management System (CFMS)
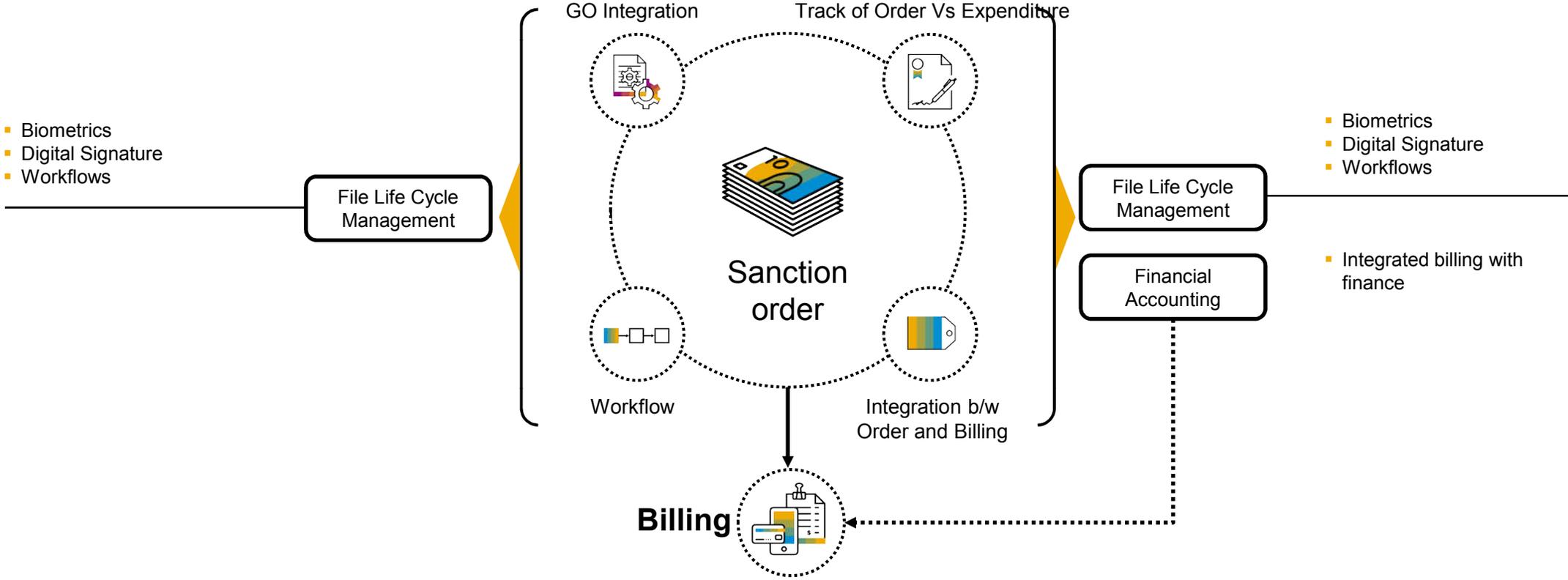
Comprehensive Financial Management System

Smart · Transparent · Strategic

THE BEST RUN **SAP**
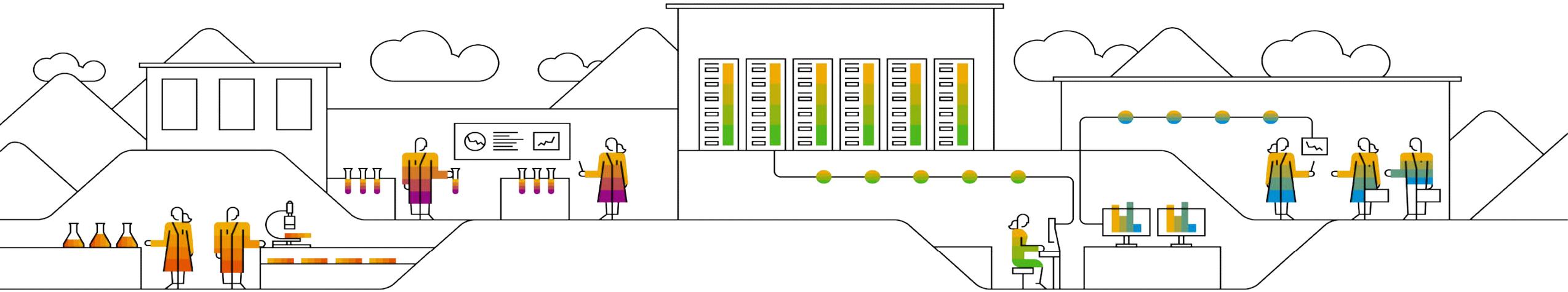
CFMS: PD Allocation and Non Works Sanction Process

Digital Non Works Sanction Management

- Biometrics
- Digital Signature
- Workflows

File Life Cycle Management

GO Integration

Track of Order Vs Expenditure

Sanction order

Workflow

Integration b/w Order and Billing

Billing

File Life Cycle Management

Financial Accounting

- Biometrics
- Digital Signature
- Workflows

- Integrated billing with finance

| Workflows | GO Integration | Biometrics | Digital Signature | System Generated Sanction order number | Real time file tracking |

Process Flow

PD Scheme Master Maintenance

Sanction order in CFMS with workflow

Bill Submission

Fund Release
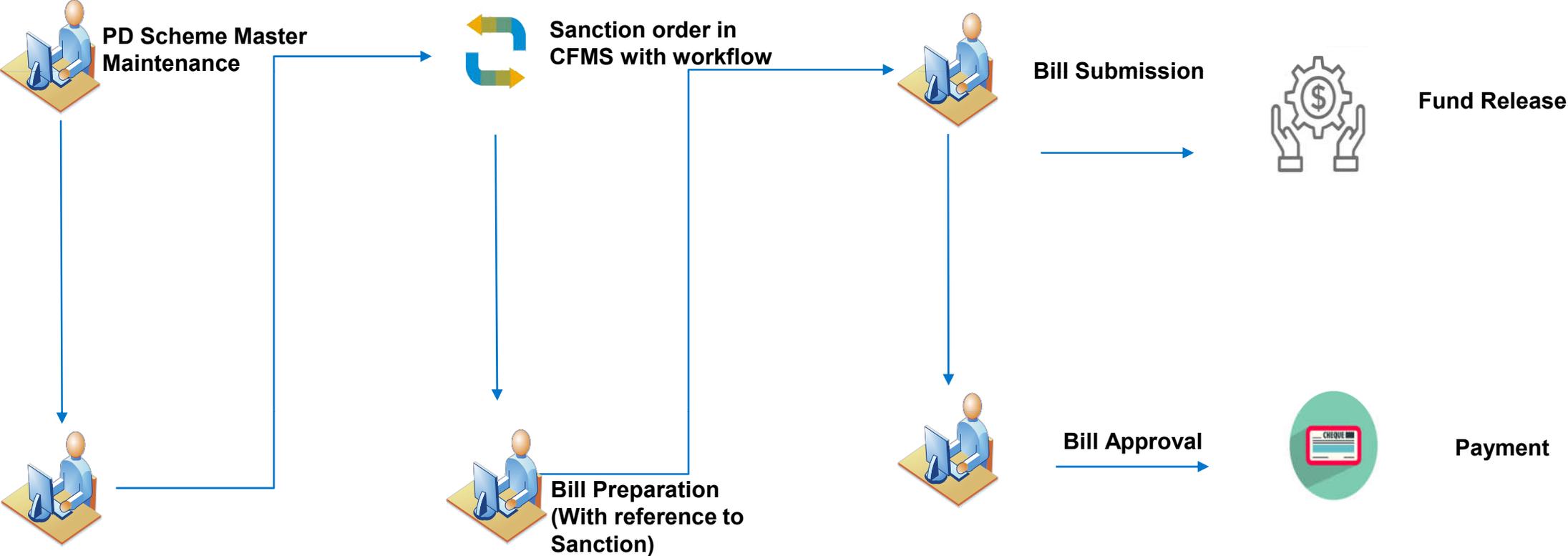
PD Planning for allocating funds scheme/sub-scheme/activity/purpose wise against deposits/adjustments

Bill Preparation (With reference to Sanction)

Bill Approval

Payment

Sanction Management (Non-Works) - Functionalities

- ❑ **Administrative Sanction**
  - ▪ Used in secretariat departments for issuing sanctions
  - ▪ Integration with BRO (Budget Release Order)
  - ▪ Option for listing contractor, items, employee, quantity & amount.
  - ▪ Workflow within secretariat department
  - ▪ Integration with GOIR
  - ▪ Biometrics authentication
  - ▪ Digital signature (HSM based)

- ❑ **Sanction/Proceeding**
  - ▪ Used by District Collector/Regional Authorities/HoDs for issuing sanctions
  - ▪ Option for listing contractor, items, employee, quantity & amount.
  - ▪ Workflow in respective offices
  - ▪ Biometrics authentication
  - ▪ Digital signature (HSM based)

- ❑ **Rate Contract**
  - ▪ Used by competent authorities for publishing rate contracts of various items/materials/vendors
  - ▪ Items along with details of suppliers will be captured
  - ▪ Workflow in respective offices
  - ▪ Biometrics authentication
  - ▪ Digital signature (HSM based)

- ❑ **Contingency Expenditure Sanction Proceeding**
  - ▪ Used by the respective HOO/DDOs to sanction an expenditure based on any of the above 3 or an expenditure that is within their approval purview
  - ▪ Details of items, quantity, rate will be maintained
  - ▪ Option for defining the supplier details along with items
  - ▪ Workflow in respective offices and forward option to higher office
  - ▪ Biometrics authentication
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# PD Allocation and Sanctions Module - Functionalities

❏ **PD Allocation Module**

- PD Allocation Module facilitates the management of grant/subsidy/incentive/scheme based deposits received via adjustment in the respective PD Account.

- Every deposit received via adjustment requires to be further allocated to the various Components/ Sub Schemes and towards a final activity/purpose.

- Prior to PD Allocation, the PD Administrators shall maintain a master list of Sub-Schemes under every Scheme along with the related Activities and Purposes, for which the actual utilization occurs.

- Since every PD reimbursement bills tracks the expenditure against the deposits, unless this allocation/distribution is completed for the deposit, bills cannot be preferred in the system referring to this deposit in the disbursement tracking.

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❏ **Contingency Expenditure Sanction Proceedings :**

- Used by the respective HOO/DDOs to sanction an expenditure.

- Every such sanction shall be watched with reference to allocation made to Sub-schemes ,Activity ,and Purpose.

- The sanction is mapped to the original administrative orders issued by the government and the corresponding BRO

- Sanction has been integrated with the expenditure drawing process.

- Process flow would be regulated through defined workflows

- Biometrics authentication & Digital signature (HSM based) for approval

- The contingent allocation once utilized through appropriate Sanction Order is deemed utilized, no subsequent drawal permitted
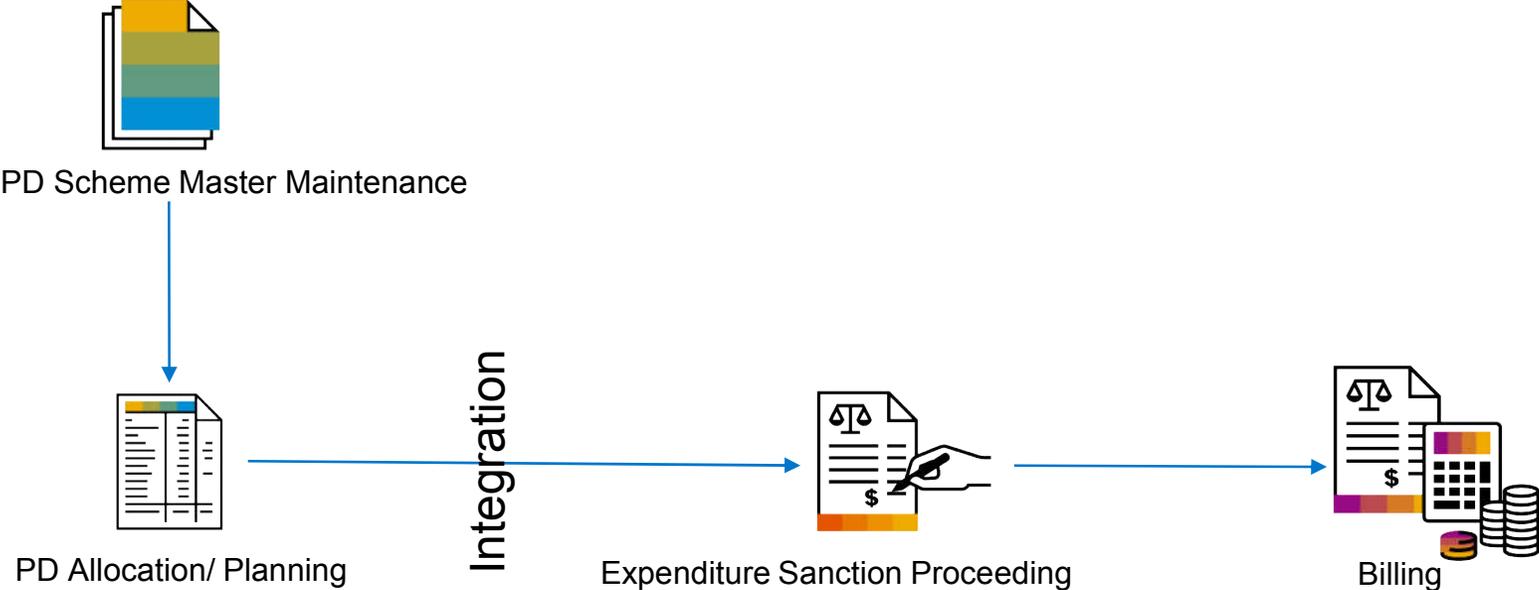
Sanctions: Integrated process flow

Administrative Sanction

Sanction/Proceeding

Rate Contract

Integration

Office Expenditure Sanction Proceeding
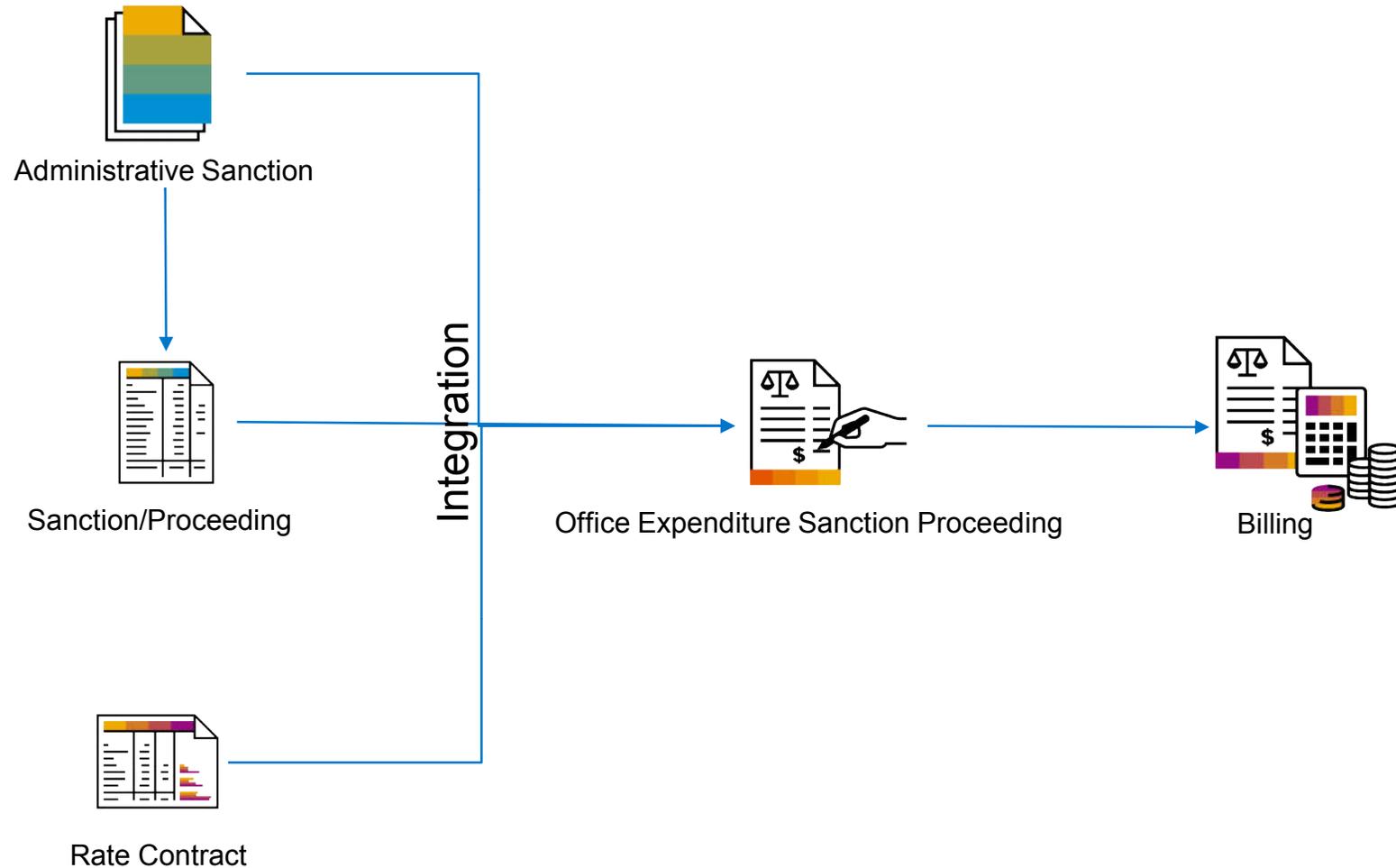
Billing

❑ **Validations in Billing**
- Mandatory Integration with Office proceeding
- Validation of HoA with sanction
- Validation of amount with sanction/proceeding amount
- Validation of supplier and items
- Validation of rate and quantity
- Integration with quantity receipt application (MM)

Sanctions: Integrated process flow for PD

PD Scheme Master Maintenance

PD Allocation/ Planning

Integration

Expenditure Sanction Proceeding

Billing

Thank you.