



**Andhra Pradesh Human Resource Development Institute
(Govt. of Andhra Pradesh)**

**3 Day Residential Training Programme on
“Roles & Responsibilities of DDOs”
(in association with DoPT, GoI)**

Venue: AP HRDI, Bapatla, Guntur Dist.

14 – 16 March, 2019

Programme Schedule

Prog. Code: APHRDI/DoPT/39/19

Thursday :: 14.03.2019		
Time (Hrs)	Speaker	Topic
09:30 - 09:45	Sri D Chakrapani, IAS (Retd.) Director General & Ex-officio Secretary to GAD, AP HRDI	Welcome Address Programme Over view
09:45 - 11:15	Sri Saraswathi Kumar Retd. PAO (W&P) Finance Department Government of AP Vijayawada	Roles & Responsibilities of DDOs
Coffee/Tea : 11:15 – 11:30		
11:30 – 13:00	Sri Saraswathi Kumar Retd. PAO (W&P) Finance Department Government of AP Vijayawada	Financial Code
Lunch: 13:00 – 14:00		
14:00 – 15:30	Sri B Naga Chandraiah ATO/AAO Rural Development Tadepalli, Guntur	Fundamental rules
Coffee/Tea: 15:30 – 16:00		
16:00 – 17:30	Sri K K S K Malleswara Rao Sub Treasury Officer Treasuries & Accounts Bantumalli	Pension Rules
Friday :: 15.03.2019		
Time (Hrs)	Speaker	Topic
09:30 – 11:00	Sri B Sateesh Senior Accountant Treasuries & Accounts Vijayawada	CPS
Coffee/Tea : 11:00 – 11:30		

11:30 – 13:00	Sri G Murali Krishna Assistant Commissioner Commercial Tax Department Morrispet Circle, Tenali Guntur Division	GST
Lunch: 13:00 – 14:00		
14:00 – 15:30	Sri P Sobhan Babu Senior Accountant District Treasury Machilipatnam Krishna District	Budget Manual
Coffee/Tea : 15:30 – 16:00		
16:00 - 17:30	Smt. Naga Pattabhi Senior Accountant AP CFMS Portal Vijayawada	CFMS
Saturday :: 16.03.2019		
<i>Time (Hrs)</i>	<i>Speaker</i>	<i>Topic</i>
09:30 – 11.00	Sri V Y V V R A Sarma Dy. Secretary to Govt. Finance Department Velagapudi, Amaravati	Treasury Code
Coffee/Tea : 11:00 – 11:30		
11:30 – 13.00	Sri Venkata Swami Retd. Deputy Director Treasury Tenali	Leave rules
Lunch: 13:00 – 14:00		
14:00 – 15:30	Sri V V Ramanaiah Retd. Tahasildar Revenue Department Nellore	Disciplinary & Vigilance Procedure
Coffee/Tea :15:30 – 15:45		
15:45 – 17:15	Sri P Jaya Datteswara Rao Sub Treasury Officer AP CFMS Portal Ibrahimpattanam	Online Submission of Pension Proposals
17:15 – 17:30	Feedback & Valedictory Address	