





K. SWAPNA

SOFT SKILL TRAINER

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SOFT SKILLS





Soft skills Meaning

1. School, college, University (No certificate)


Ex: Shashikala



Mounting


proper vision

Techniques

Listening skills



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- Soft skills are non-technical, intangible, personality in life particularly in one profession getting job profession.
 - step -1 Getting Job
 - Step-2 Leading the professional life
 - Step-3 with out impact of the professional life and personal life.
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Don't lose any opportunity for
small sake (New opportunity)

- Lock and Key
 - A one key is suitable for only one lock in the same way.
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Change Management

- One year 365 days
- The 60 mints
- 1 mint 60 sec



Team work

- Family and Job
- By birth to death
- Job employees cooperation



Stress Management

- Professional carrier divided to three categories
- Stress is common professional life a professional life how to overcome the stress? Stress remove
- Low cader persons
- Middle cader
- High cader



Right Way

Wrong Way

Manage your time & keep smiling...



Question ???





THANK YOU