

LEADERSHIP SKILLS



Who is a Leader ?

- ▶ **A leader is one who**
 - Inspires a follower
 - Accomplishes work
 - Develops the follower
 - Shows how to do the job
 - Assumes obligations and
 - Overcome various obstacles in attaining the goal

Leadership

- 📄 Leadership is lifting a person's performance to a higher standard, the building of a personality beyond his normal limitations
- 📄 Leadership is the process of influencing the behavior of others towards the accomplishment of goals in a given situation.
- 📄 The process by which a person motivates and guides the group towards a visualized goal

Leadership Qualities

- Motivating capacity
- Courage
- Initiative ness
- Source of Knowledge
- Responsibility
- Integrity

Leadership Qualities

- Ability to communicate
- Loyalty
- Judgement
- Selflessness
- Problem solving capacity
- Openness to change
- Distant vision and close focus
- Balance

Ways to develop Leadership Qualities

- ☞ **Learn to think more critically**
- ☞ **Do more to enthuse your team**
- ☞ **Make your goals and future vision attractive and attainable**
- ☞ **Learn to communicate clearly**
- ☞ **Improve your speaking skills**
- ☞ **Organize and allocate workflow**
- ☞ **Make sure work is done correctly and on time**
- ☞ **Find better ways to do things**
- ☞ **Encourage progress and recognize efforts**
- ☞ **Try to match individual skills and work**
- ☞ **Build team spirit**
- ☞ **Encourage people to work cooperatively**
- ☞ **Recognize success and learn from failure**
- ☞ **Trust your subordinates**

Leadership Styles



Leadership styles are the pattern of behaviour that a leader adopts in influencing the behaviour of his subordinates.

1. Autocratic Leadership
2. Democratic Leadership
3. Free Rein Leadership

Causes for Leadership Failures

- ★ **Inability to organize details**
- ★ **Unwillingness to provide support**
- ★ **Fear of competition from followers**
- ★ **Lack of imagination**
- ★ **Selfishness**
- ★ **Disloyalty**
- ★ **Emphasis of the authority – a good leader must lead the team by encouraging**

Display Your Leadership by

- ✓ Learning from your mistakes
- ✓ Doing your homework and being prepared
- ✓ Treating everyone with respect and courtesy
- ✓ Sharing the credit, taking the blame
- ✓ Staying focused on a clear vision and setting energizing goals
- ✓ Surrounding yourself with capable people
- ✓ Staying optimistic, even in challenging circumstances
- ✓ Involving and including others
- ✓ Thinking systematically
- ✓ Seeking ways to improve things, do things better, easier, faster or more economically
- ✓ Clarifying goals
- ✓ Helping people to reach their potential

Questions Please
?



WITHOUT LEADERSHIP

**3 THINGS HAPPEN
WITHOUT LEADERSHIP :**



**"ONLY 3 THINGS HAPPEN
NATURALLY IN ORGANIZATIONS :
FRICTION, CONFUSION, AND
UNDERPERFORMANCE.
EVERYTHING ELSE REQUIRES
LEADERSHIP."**

Peter Drucker.

<http://mblhrconnect.blogspot.fr>



Thank you for your Attention!

By

Prof. V. Krishnamohan

Dept of Commerce and Management Studies,

Andhra University, Visakhapatnam(AP) India

Mail: vkmoohan1958@gmail.com

