

**Andhra
(Govt. of**



**Pradesh Human Resource Development Institute
Andhra Pradesh)**

Venue:AP HRDI, Bapatla

**2 Week Induction Training Programme to newly recruited AEE's
Panchayat Raj Department**

6 – 19 November, 2017

1 Week TEAM I 6 - 11 November, 2017

Date & Date	09.30 – 11:00	11:30 – 13:00	14:00 – 15:30	16:00 – 17:30
Monday 06.11.17	Inaugural Programme		Job Chart & Roles and Responsibilities & Roads & Buildings – Preparation and Sanction of Estimates - Sri R.Kondala Rao	
Tuesday 07.11.17	Criteria for selection of various Works for Sanction - Sri G.Venkateswarlu	DPR (PMGSY) & Standard Schedule of Rates (SSR), Preparation of Estimates - Sri G.Venkateswarlu	e Tendering & e Procurement - Sri K Nagarjuna Reddy	
Wednesday 08.11.17	M Book (e M book) - Sri K Nagarjuna Reddy		ACB & Vigilance - Sri Medapati Rama Reddy	Gender Sensitization - Dr. Saraswati Raju Iyer
Thursday 09.11.17	PR Act; Departmental Code - Sri ISN Raju		Communication Skills - Sri Hanumanth Reddy	Mahatma Gandhi National Rural Employment Guarantee Act , 2005 (MGNREGA) & Convergence between different Departments - Sri Ratna Kishore
Friday 10.11.17	Conduct Rules & CCA Rules - Sri Prabhakar	RTI Act - Sri Prabhakar	Preparation of DPR for Road Construction - Sri B P Chandrasekhar	
Saturday 11.11.17	CM Dash Board & E Office - Sri P. Mohan Krishna		Over View of PMGSY - Sri B P Chandrasekhar	

Coffee/Tea: 11:00 – 11:30 hrs

Lunch: 13:00 – 14:00 hrs

Coffee/Tea: 15:30 – 16:00 hrs



Andhra Pradesh Human Resource Development Institute
(Govt. of Andhra Pradesh)

Venue:AP HRDI, Bapatla

2 Week Induction Training Programme to newly recruited AEE's
Panchayat Raj Department

6 – 19 November, 2017

I WeekTEAM II

6 -11 November, 2017

Date & Date	09.30 – 11:00	11:30 – 13:00	14:00 – 15:30	16:00 – 17:30
Monday 06.11.17	Inaugural Programme		Job Chart & Roles and Responsibilities & Roads & Buildings – Preparation and Sanction of Estimates - Sri R.Kondala Rao	
Tuesday 07.11.17	e Tendering & e Procurement - Sri K Nagarjuna Reddy		Criteria for selection of various Works for Sanction - Sri G.Venkateswarlu	DPR (PMGSY) & Standard Schedule of Rates (SSR), Preparation of Estimates - Sri G.Venkateswarlu
Wednesday 08.11.17	ACB &Vigillance - Sri Medapati Rama Reddy	Gender Sensitization - Dr. Saraswati Raju Iyer	M Book (e M book) - Sri K Nagarjuna Reddy	
Thursday 09.11.17	Communication Skills - Sri Hanumanth Reddy	Mahatma Gandhi National Rural Employment Guarantee Act , 2005 (MGNREGA) & Convergence between different Departments - Sri Ratna Kishore	PR Act; Departmental Code - Sri ISN Raju	
Friday 10.11.17	Preparation of DPR for Road Construction - Sri B P Chandrasekhar		Conduct Rules & CCA Rules - Sri Prabhakar	RTI Act - Sri Prabhakar
Saturday 11.11.17	Over View of PMGSY - Sri B P Chandrasekhar		CM Dash Board & E Office - Sri P. Mohan Krishna	

Coffee/Tea: 11:00 – 11:30 hrs

Lunch: 13:00 – 14:00 hrs

Coffee/Tea: 15:30 – 16:00 hrs

Contact Details of Resource Persons

S.NO.	Date	Contact Details of Speakers	Topics
1	6.11.2017	Sri R Kondala Rao, Advisor (PR & RD) GoAP Cell # 9848883457 kondalarao1937@gmail.com	Job Chart & Roles and Responsibilities, Roads & Buildings - Preparation and Sanction of Estimates
2	7.11.2017	Sri G.Venkateswarlu SE (Retd.) Panchayat Raj Department Cell # 9440878779 venkateswarlu9@gmail.com	Criteria for selection of various Works for Sanction DPR (PMGSY) & Standard Schedule of Rates (SSR), Preparation of Estimates
3	7 & 8.11.2017	Sri K Nagarjuna Reddy Deputy Executive Engineer Panchayat Raj Department Guntur Cell # 9848661347 knagarjunareddy@gmail.com	e Tendering & e Procurement M Book (e M book)
4	8.11.2017	Sri Medapati Rama Reddy Advocate The Bar Association, Pithapuram East Godavari Cell # 9666355557 advocateramareddy@gmail.com	ACB & Vigilance
5	8.11.2017	Dr. Saraswati Raju Iyer Coordinator, Department of Sociology and Social Work & Center for Community Social Responsibility Acharya Nagarjuna University Cell # 9848614067 saras1_2rajuiyer2003@yahoo.com	Gender Sensitization
6	9.11.2017	Sri Hanumanth Reddy Thoodi Retd Regional Inspection Officer	Communication Skills

		Board of Intermediate Induction Hyderabad Cell # 9866967269 hanumanthreddyt@gmail.com	
7	9.11.2017	Sri Ratna Kishore, Programme Manager, DBT, MGNREGS Wing O/O Commissioner, Rural Development M: 7702774546	Convergence between different Departments Mahatma Gandhi National Rural Employment Guarantee Act , 2005 (MGNREGA)
8	9.11.2017	Sri ISN Raju CE Retd.Irrigation Department Ex Director General, Walamtari Cell # 9676686158 indukuriraju8@gmail.com	PR Act; Departmental Code
9	10 & 11.11.2017	Sri B.P.ChandraSekhar Tech Advisor Panchayat Raj Department Cell # 9505582464 sekharbpc@gmail.com	Overview of PMGSY Preparation of DPR for Road Construction
10	10.11.2017	Sri Prabhakar Deputy Director (Retd.) Tribal Welfare ,West Godavari Cell # 7799477993 prabhu15041978@gmail.com	Conduct Rules & CCA Rules RTI Act
11	11.11.2017	Sri P. Mohan Krishna Technical Director, NIC Chief Ministers Office Velagapudi, Secretariat Complex Cell # 9491044723 mohanakrishn@nic.in	CM Dash Board & E Office