The AP HRD Institute is planning to obtain catering services for a period of ONE YEAR from firms/establishments with relevant experience. The details of the services required are the following -

1. Provision of Breakfast, Lunch, Tea and Snacks (two times during the day) and Dinner. Early morning tea & Evening tea - as per requirements. The Bidder should indicate the cost per day per person for the same. Indicative list is placed at the end of this notification.

AP HRDI also reserves to itself right to indicate the cost of breakfast, lunch and dinner separately in the agreement.

2. Catering services include preparation and serving of food, cleaning of vessels and hygiene and sanitation in and around kitchen(s) and serving areas. This also includes procurement of quality items for preparing the food items including the branded ones wherever necessary and as stipulated by the Institute from time to time.

3. Caterers should bring their own furniture, food/raw material containers, appliances, utensils, cleaning /washing materials/tools at their own cost.

4. Payments will be made only through online transactions of banks

5. Payments will be released once every 15 days. Deductions will be made on the basis of feedback & Personal tasting by staff.

6. 10 percent of the amount covered in every bill will be retained as performance guarantee till the accumulated amount of Rs. 2,00,000 /-. This will be released at the end of the year.

7. An EMD of Rs.50,000/- will have to be furnished by every bidder through accounts transfer to AP HRDI. The A/c no. of AP HRDI is 62441347756 & IFSC code is SBHY0021155 This amount will be refunded to all the unsuccessful bidders within 3 days of the finalization of the bid.
Interested parties/agencies are requested to submit their proposals before “4.00PM” on “5\textsuperscript{th} December, 2017” to tenders.aphrdi@gmail.com

The bid will be evaluated after the confirmation of the receipt of EMD only. Bid finalization will be made known before \textit{4.00 pm on 10\textsuperscript{th} December, 2017.}

DG of AP HRDI, reserves itself the right to withdraw tender or cancel the entire tender without assigning any reason thereof. This institute reserves the right to short list such number of bidders as are required.

PROGRAMME OFFICE,

AP HRDI, BAPATLA
Paapad, curd, rasam, sambar, chutney items are common in every meal
Chicken once a week, egg twice a week