Andhra Pradesh Human Resource Development Institute  
(Govt. of Andhra Pradesh)  
**Venue: AP HRDI, Polavaram**  
75 Days Induction Training Programme for Sr./Jr. Accountants  
Treasuries & Accounts Department  
23 July, 2018 – 05 October, 2018

**IX Week**  
17 Sep. – 22 Sep., 2018

<table>
<thead>
<tr>
<th>Day &amp; Date</th>
<th>09.30 – 11:00</th>
<th>11:30 – 13:00</th>
<th>14:00 – 15:30</th>
<th>16:00 – 17:30</th>
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<tbody>
<tr>
<td>Monday</td>
<td>Conduct rules</td>
<td>Disciplinary actions</td>
<td>Exam</td>
<td></td>
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<tr>
<td>17.9.18</td>
<td>Sri Gandeshwara Rao</td>
<td></td>
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<tr>
<td>Tuesday</td>
<td>Leave rules calculations</td>
<td></td>
<td>Assets &amp; Liabilities</td>
<td>Motivation skills</td>
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<tr>
<td>18.9.18</td>
<td>Sri Gandeshwara Rao</td>
<td></td>
<td>Sri Gandeshwara Rao</td>
<td>Dr. S Teki</td>
</tr>
<tr>
<td>Wednesday</td>
<td>Rule of reservation</td>
<td></td>
<td>AP Pension code</td>
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<tr>
<td>19.9.18</td>
<td>Sri Gandeshwara Rao</td>
<td></td>
<td>Sri Surya Kumar</td>
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<tr>
<td>Thursday</td>
<td>AP General Subordinate Service rules</td>
<td></td>
<td>PWD Code</td>
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<tr>
<td>20.9.18</td>
<td>Sri Gandeshwara Rao</td>
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<td>Sri Sree Naresh Kumar</td>
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<tr>
<td>Friday</td>
<td>Treasury code</td>
<td></td>
<td>FR/Miscellaneous</td>
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</tr>
<tr>
<td>21.9.18</td>
<td>Sri Sree Naresh Kumar</td>
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<td>Sri Sree Naresh Kumar</td>
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<tr>
<td>Saturday</td>
<td>Ministerial service rules</td>
<td></td>
<td>Last grade service rules</td>
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<tr>
<td>22.9.18</td>
<td>Sri Gandeshwara Rao</td>
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<td>Sri Gandeshwara Rao</td>
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</tr>
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</table>

**Coffee/Tea:** 11:00 – 11:30 hrs  
**Lunch:** 13:00 – 14:00 hrs  
**Coffee/Tea:** 15:30 -16:00 hrs
<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Speaker details</th>
<th>Topic</th>
</tr>
</thead>
</table>
| 1.     | Sri Gandeswara Rao  
Retd. Superintendent  
Ground water Department  
Rajahmundry  
Cell: 8374802170  
Mail: kandeswararao@gmail.com | Conduct rules  
Disciplinary actions  
Leave rules calculations  
Rule of reservation  
AP Pension code  
AP General Subordinate service rules  
Ministerial service rules  
Last grade service rules |
| 2.     | Sri P.S. Naresh Kumar  
MPDO  
Mandal Praja Parishad  
Jaggampeta Mandal  
East Godavari District  
Mobile : 9963185394  
Mail: sreenareshkumar@gmail.com | Treasury code  
FR// Miscellaneous |
| 3.     | Sri C. Surya Kumar  
Sr. Accountant  
T & A, Eluru  
Ph no:- 9505053623,9110541733  
Mail id:- surya.chakravartula@gov.in surya.chakravartula@gmail.com | DOM  
e Office  
CCA Rules |
| 4.     | Dr. S Teki  
Professor & Chairman BOS  
Dept. of Management studies  
Adikavi Nannaya University  
Rajahmundry  
Phone: 8121692457  
email: tekusunny@gmail.com | Assets & liabilities  
Motivation skills |