# Andhra Pradesh Human Resource Development Institute

_Govt. of Andhra Pradesh_

**Venue:** AP HRDI, Polavaram

75 Days Induction Training Programme for Sr./Jr. Accountants
Treasureys & Accounts Department

23 July, 2018 – 05 October, 2018

## III Week  06 – 10 August, 2018

<table>
<thead>
<tr>
<th>Day &amp; Date</th>
<th>09.30 – 11:00</th>
<th>11:30 – 13:00</th>
<th>14:00 – 15:30</th>
<th>16:00 – 17:30</th>
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</thead>
</table>
| Monday 6.8.18| Change Management  
- Sri G Srinivasa Rao | | IT Initiatives  
- Sri A Dheeraj | |
| Tuesday 7.8.18| Automatic advancement scheme  
- Sri V. Naga Chandraiah | | A P Leave Rules  
- Sri T. Mallikarjuna Prasad | |
| Wednesday 8.8.18| A P Leave Rules  
- Sri T. Mallikarjuna Prasad | | Issue of employee ID Nos & LPC (Outgoing& incoming)  
- Sri K.K.S.K. Malleswara Rao | |
| Thursday 9.8.18| AP Leave Rules, 1933  
- Sri Subramanyam | | Materials Management  
- Sri Subramanyam | |
| Friday 10.8.18| Financial code  
Sri Subramanyam | | Conduct rules  
Sri Subramanyam | |
| Saturday 11.8.18| | | Second Saturday (Holiday) | |

*Coffee/Tea: 11:00 – 11:30 hrs*

*Lunch: 13:00 – 14:00 hrs*

*Coffee/Tea: 15:30 -16:00 hrs*
<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Speakers details</th>
<th>Topics</th>
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</thead>
</table>
| 1.     | Sri V. Naga Chandraiah  
ATO  
Jangareddygudem  
Cell# 8096936353.  
Mail# stojrg@gmail.com | Automatic advancement scheme |
| 2.     | Sri A. Dheeraj  
Associate Professor  
SVH College of Engineering  
Machilipatnam  
Krishna District.  
Cell # 9963919792  
Mail # alladidhiraj@gmail.com | IT Initiatives |
Sub Treasury Officer  
Treasuries & Accounts  
Bantumilli, Krishna District  
Cell # 9951602174  
Mail # kksk1962@gmail.com | Issue of employee ID Nos & LPC (Outgoing& incoming) |
| 4.     | Sri T.Mallikarjuna Prasad  
Senior Inspector  
Excise Superintendent  
Eluru  
Cell# 7794957999, 7382368999.  
Mail# tmprasaad@gmail.com | A P Leave Rules |
| 5.     | Sri G Srinivasa Rao  
Head Master,  
MPPS, Polukonda, Nandivada  
Cell # 9398670758, 9492271182  
Mail # srirama2112@gmail.com | Change Management |
| 6.     | Sri Subramanyam  
Senior Audit Officer (Retd.)  
State Audit  
Hyderabad  
Cell: 9441205714 | Subsidiary rules, Treasury code & Fundamental rules |